



**Buckinghamshire County Council**  
**Select Committee**  
Health and Adult Social Care

# Minutes

## HEALTH AND ADULT SOCIAL CARE SELECT COMMITTEE

Minutes from the meeting held on Tuesday 28 November 2017, in Mezzanine Room 1, County Hall, Aylesbury, commencing at 10.00 am and concluding at 12.55 pm.

This meeting was webcast. To review the detailed discussions that took place, please see the webcast which can be found at <http://www.buckscc.public-i.tv/>  
The webcasts are retained on this website for 6 months. Recordings of any previous meetings beyond this can be requested (contact: [democracy@buckscc.gov.uk](mailto:democracy@buckscc.gov.uk))

### MEMBERS PRESENT

#### Buckinghamshire County Council

Mr B Roberts (In the Chair)

Mr R Bagge, Mr W Bendyshe-Brown, Mrs B Gibbs, Mr S Lambert, Mr D Martin and Julia Wassell

#### District Councils

Ms T Jervis  
Mr A Green  
Ms S Jenkins  
Dr W Matthews

Healthwatch Bucks  
Wycombe District Council  
Aylesbury Vale District Council  
South Bucks District Council

#### Others in Attendance

Mrs E Wheaton, Committee and Governance Adviser  
Ms G Rhodes White, Interim Executive Director, Adult Social Care  
Ms S Westhead, Service Director (ASC Operations)  
Ms J Bowie, Director of Joint Commissioning  
Ms D Richards, Director of Commissioning & Delivery, Clinical Commissioning Groups  
Mr N Macdonald, Chief Operating Officer, Buckinghamshire Healthcare trust  
Ms D Porter, Head of ASC Transformation

### 1 APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP

Apologies were received from Mr C Etholen, Mrs L Clarke OBE, Mr M Hussain, Ms J Cook and Mrs M Aston.

The Cabinet Member and Deputy Cabinet Member for Health & Wellbeing sent their apologies.



South Bucks  
District Council



## **2 DECLARATIONS OF INTEREST**

Ms T Jervis, Chief Executive of Healthwatch Bucks declared an interest in item 8 as Healthwatch Bucks undertakes a "Dignity in Care" project which is funded by the County Council.

Ms T Jervis also declared an interest in item 10 as she was a Member of the Transformation Board.

## **3 MINUTES**

The minutes of the meeting held on Tuesday 19 September 2017 were agreed as a correct record.

## **4 PUBLIC QUESTIONS**

The Chairman welcomed District Councillor Robin Stuchbury to the meeting. He read out the question he submitted in advance of the meeting in relation to proposed changes in GP provision in Buckingham.

"I am seeking assurance that the following will take place:

- That the Clinical Commissioning Groups will undertake an Equality Impact Assessment before any changes are agreed or implemented; and
- That the Health & Adult Social Select Committee will be kept fully briefed on this issue and will have the opportunity to shape and inform the future service provision on behalf of residents."

The Chairman explained that the question would be referred to the Clinical Commissioning Group for a response.

## **5 PETITIONS**

The Committee received a petition on the future provision of GP surgeries in Buckingham. The petition would be sent to the relevant health organisation for a response.

### **RESOLVED:**

**The Committee AGREED to invite health partners and representatives from the One Public Estate to a future meeting to inform Members on the plans for future GP provision.**

## **6 CHAIRMAN'S UPDATE**

The Chairman reported the following:

- Member visit to Stoke Mandeville Hospital;
- Member visit to South Central Ambulance Service control centre;
- BOBW Sustainability Transformation Plan Scrutiny Chairman meeting;
- Health & Social Care Integration Summit;
- Member visit to Wycombe Hospital.

Buckinghamshire Healthcare NHS Trust's Board meeting would be taking place on Wednesday 29<sup>th</sup> November at Wycombe Hospital.

## **7 COMMITTEE UPDATE**

Committee Members provided the following update:

- Ms J Wassell attended a Community Assembly organised by Public Health and Community Impact Bucks.
- Ms S Jenkins reminded Committee Members about the Vale of Aylesbury Plan which was currently out for consultation.

## 8 CARE HOMES

The Chairman welcomed Ms G Rhodes-White, Interim Executive Director of Adult Social Care and Ms J Bowie, Director of Joint Commissioning.

Members noted the presentation which was included in the agenda pack. The following questions and issues were raised during the discussion.

- Ms Bowie agreed to provide the number of Adult Social Care clients currently in care homes rated 'requires improvement' or 'inadequate', to the Committee after the meeting.

**Action: Ms Bowie**

- There was no specific timeframe for care homes rated "requires improvement" to be re-inspected but it was expected to be within 12-18 months from the initial inspection.
- Ms Bowie explained that a care home provider would be responsible for implementing the action plans but it would be closely monitored, on a monthly basis, by the Care Quality Commission and the Local Authority.
- Monthly meetings take place with all interested parties to share intelligence and to raise particular concerns.
- Best practice was shared, particularly relating to those care homes rated "Outstanding".
- In response to questions around the Council's contract management arrangements, Ms Bowie explained that the quality of a care home relied on the care home Manager which the Council was not responsible for. However, the Commissioning team would conduct visits (announced and unannounced) and would work with providers to make improvements to the quality of care. The Council was now part of a consortium with 11 other local authorities in the region who had set-up an electronic system for sharing real-time CQC information.
- A Member asked about the robustness of the action plans to which Ms Bowie confirmed that the actions were suitably prioritised and the focus was on making a positive difference.
- In response to a question about the number of care homes in Bucks that were commercially-run and those run by charities, Ms Bowie agreed to send this information after the meeting although she stressed that the expectations would be the same irrespective of this.

**Action: Ms Bowie**

- A Member asked whether there were enough staff in the complaints team and whether the whole system was utilised to better understand the concerns, pressures and challenges. Ms Bowie confirmed that it was an ongoing process and gathering feedback was part of the process. Care workers, visitors and organisations offering specialist services were the "eyes and ears" and feedback was actively encouraged.
- Members felt that they wanted to view, at first hand, some of the care homes across the County and also to understand the complaints process in more detail. It was agreed to set-up some visits in the New Year.

**Action: Ms Bowie**

- Members asked to have early sight of the "Quality in Care Team" evaluation report which was due to be finalised in April 2018.

**Action: Ms Bowie**

## **9 HOSPITAL DISCHARGE INQUIRY - 6 MONTH RECOMMENDATION MONITORING**

The Chairman welcomed Ms D Richards, Director of Commissioning & Delivery (Clinical Commissioning Groups), Ms S Westhead, Service Director (ASC Operations) and Mr N Macdonald, Chief Operating Officer (Buckinghamshire Healthcare NHS Trust).

The presenters took Members through the recommendations made in the Inquiry report and provided an update on each one.

Members noted the following key points:

- **Recommendation 1a** – by April 2018, mental health services and the 111 operators would also access information on the “My Care Record”;
- **Recommendation 1b** – Health & Adult Social Care had agreed a “Discharge to Assess” model which would be implemented in December 2017.
- **Recommendations 1c and 1d** – the National Inpatient Survey included questions around Hospital Discharge. A Member asked for information about the workshops. Mr Macdonald agreed to confirm the date and details on how participants were chosen.

**Action: Mr Macdonald**

- **Recommendation 1f** – there were significant clinical vacancies in the Community Healthcare services team. As the priority was on a safe transition of the service there would be no move to 7 day assessments at present.
- **Recommendation 1h** – TTOs (To take-out medication). Members were pleased to hear that key members from all disciplinary teams have co-designed a new process for the rapid completion of TTOs to include:
  - Pharmacy providing consistent ward cover, and the IT systems had changed to allow pharmacists to pre-write TTOs – this was launched on 15 November in the acute assessment wards;
  - A significant increase in pre-prepared TTO packs;
  - Medical ward rounds standardised so one member of the team was allocated to support the TTO process early in the morning.

### **RESOLVED:**

**The Committee AGREED to delegate assigning a RAG status to each recommendation to the Chairman of the Committee.**

### **ADDENDUM:**

**Following the meeting, a revised recommendation response was received. Attached is the updated version.**

## **10 ADULT SOCIAL CARE TRANSFORMATION**

The Chairman welcomed Ms D Porter, Head of ASC Transformation.

During the discussion, the following main points were raised and questions asked.

- In response to a question about what was meant by “a different type of conversation”, Ms Porter explained that it was about focussing on a person’s strengths and looking at what they can do rather than what they cannot.
- As part of the transformation process, there were a number of work streams, including prevention, integration, market shaping & working with providers and whole

life disability. The work streams were supported by experts who were responsible for quality assurance, expert advice and implementation.

- In response to a question about why the Director of Public Health was not on the Transformation Board, Ms Porter explained it was the intention not to make the Board too officer heavy. Directors were involved in all the relevant Board discussions and instrumental to its success.
- Ms Porter confirmed that learning had taken place from across the system to inform the transformation plans.
- In response to a question about the financial robustness of using partners, Ms Porter confirmed that this was vital and it sits within each of the work streams.
- A Member asked for clarification of the role of the District Council officer's on the Board. Ms Porter agreed to supply this information after the meeting.

**Action: Ms Porter**

- In response to a question about whether the Transformation Board minutes were publicly available, Ms Porter said she would look into this but confirmed that the work of the Board was discussed with the relevant Cabinet Members and the feeds into the work of the Health & Wellbeing Board.

**Action: Ms Porter**

## **11 CHILD OBESITY INQUIRY**

Members discussed and agreed the draft scoping document for the Child Obesity Inquiry. The membership was agreed and a private briefing for the Inquiry Group would take place after the next Committee meeting on Tuesday 30<sup>th</sup> January.

## **12 RESPONSE TO DEVELOPING CARE IN THE COMMUNITY PILOT**

Members discussed and agreed the draft response to the "Developing Care in the Community" pilot.

### **RESOLVED:**

**The Committee AGREED to send the final response to representatives at Buckinghamshire Healthcare NHS Trust.**

## **13 COMMITTEE WORK PROGRAMME**

Members noted the work programme and agreed the following items for the January meeting.

- Public Health;
- Dementia Services.

## **14 DATE AND TIME OF NEXT MEETING**

The next meeting is due to take place on Tuesday 30<sup>th</sup> January 2018 at 10am in Mezz Room 1.

**CHAIRMAN**